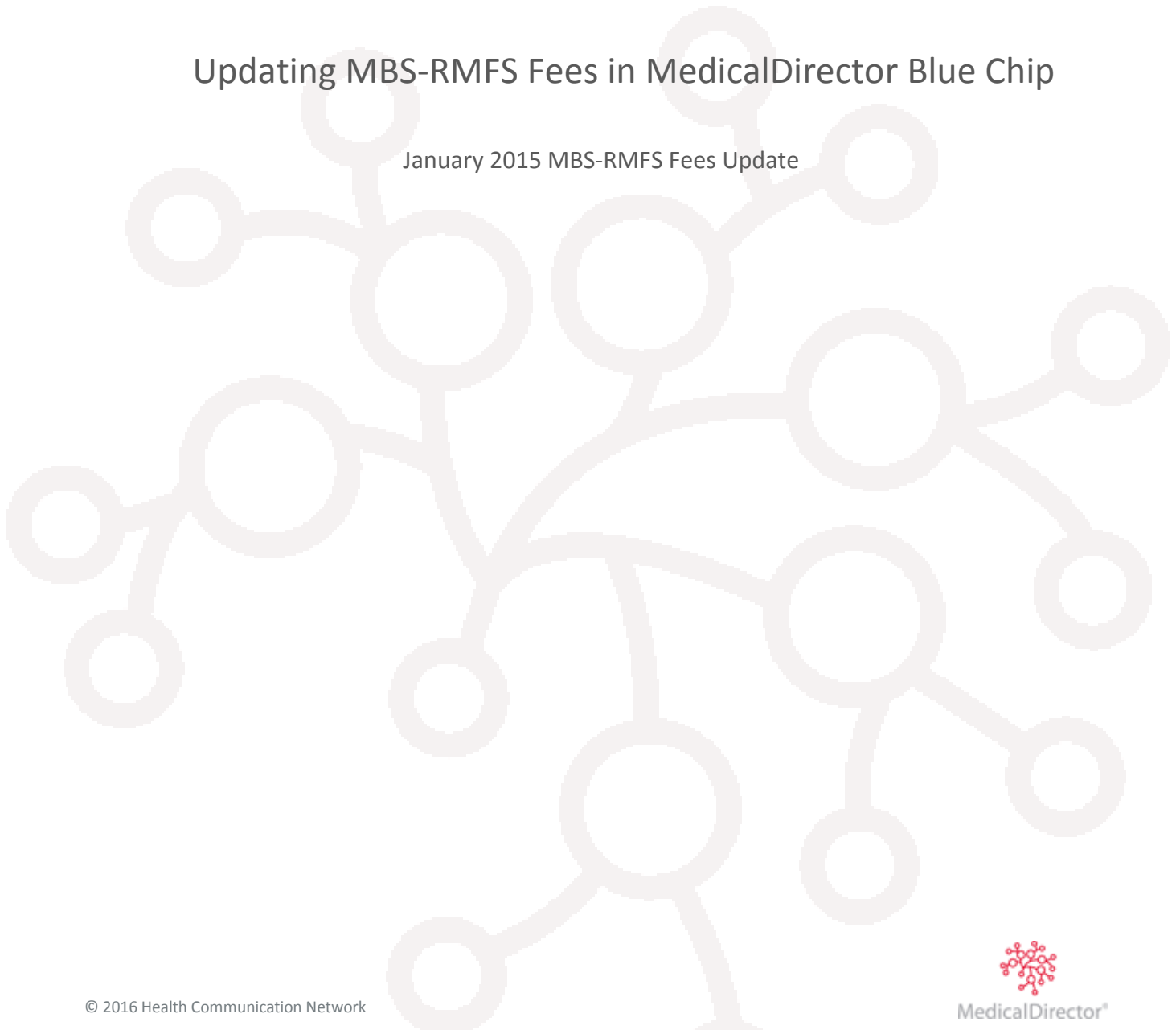




MedicalDirector®
BLUECHIP

Updating MBS-RMFS Fees in MedicalDirector Blue Chip

January 2015 MBS-RMFS Fees Update



Instructions

The MedicalDirector Blue Chip January 2015 MBS-RMFS Fees Update file can be obtained;

- By downloading and installing the BC Fee Update January 2015 via MedicalDirector Automatic Update.
- By downloading and installing the BC Fee Update January 2015 update from the MedicalDirector Web Site.

1. Obtain the January 2015 MBS-RMFS Fees Update file:

- If you have chosen to download and install the Fees Update file manually, proceed now to Step 2.
- Alternatively, if you have chosen to obtain the Fees Update file by downloading and installing it via MedicalDirector Automatic Update, MedicalDirector Automatic Update will alert you to the update's availability. You will have the option to download and install the update immediately, or download it to a predefined location (configured via MedicalDirector Automatic Update's Preferences window) for manual installation, later.

It is recommended that you select the 'Download and Install' option to ensure that the update is applied immediately. The 'Download Only' option is provided for large practices, where many computers share a limited Internet connection - the update can be downloaded once to a predefined location and installed manually later, to all computers. For assistance with this option, please consult your System Administrator.

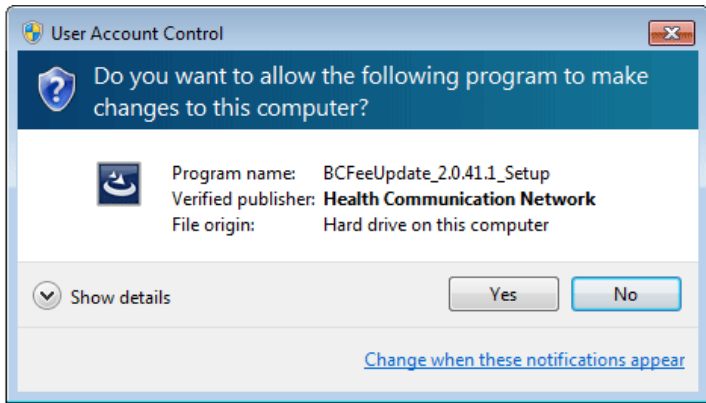
2. Go to the MedicalDirector Blue Chip *subscriber-only* downloads page site at

www.medicaldirector.com/bluechipssubscriber

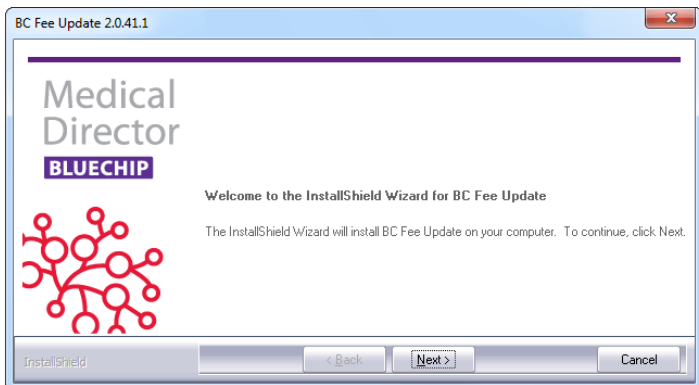
3. Locate and download the Fees update file (BCFeeUpdate_2.0.41.1_Setup.exe).

4. If prompted to Run, Save or Cancel the application, select **Run.**

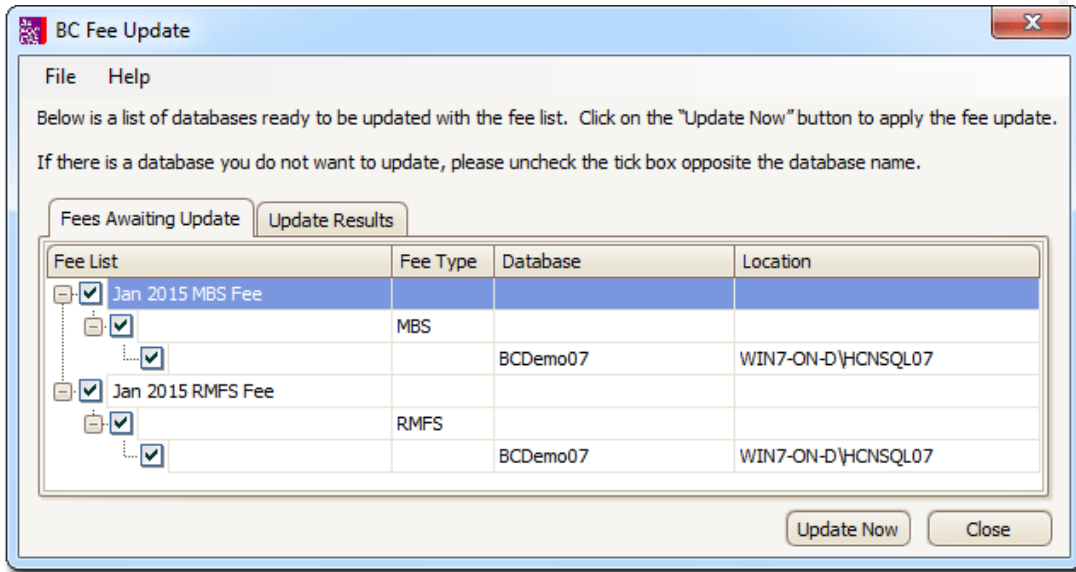
5. When running the update application, you may be prompted with a Security Warning message. If so, please select **Yes. This message may differ depending on which version of Windows you use.**



6. When the Fee Updater launches, click the **Next button to proceed.**

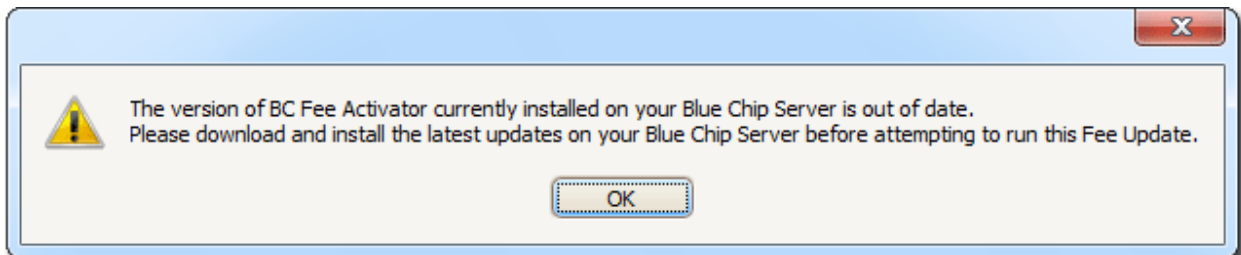


7. When the installation has completed, click the **Finish** button. The BC Fee Update screen appears.



8. Click the **Update Now** button. The fee updates will be loaded into MedicalDirector Blue Chip and will automatically activate on 1 January 2015.

If prompted with the following message after clicking **Update Now** button, you must download and install the latest **Blue Chip Fee Activator 2.0.13.1** from the MedicalDirector Blue Chip Download (Subscriber Only) page. The Fee Activator must be applied to your Server.



Close and run BC Fee Update again once MedicalDirector Blue Chip Fee Activator is up to date.

9. When the process completes, click the **Close** button.

Please note:

- The Update Now button only needs to be applied once on any computer. If you have already performed this step on another computer, click the **Close** button.
- Please remember to update any derived fees manually.

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